

FAMILY HISTORY SKILLS COURSE FIRST STAGE - BEGINNERS



I wish to attend **Family History Skills Course** on 21 February - 5 June 2008 and enclose;

£144 (Membership No) or £180 (non-member)

plus SSAE for BOOKING CONFIRMATION

Fees are not refundable unless the course is cancelled.

Payment should be by cheque (made payable to **Society of Genealogists**)
or by Visa/MasterCard/Switch/Maestro

Card no.

Expiry Date

Start Date

Issue no.

(Switch/Maestro)

(Switch/Maestro)

Signature

Dr/Mr/Mrs/Miss/Ms

Address

..... Postcode

Phone no.(day) (eve)

Email:

Please return to:

Society of Genealogists, 14 Charterhouse Buildings, Goswell Road, London EC1M 7BA

Your details will not be passed on to any other organisation, but we may use them to contact you about our events. If you do not wish us to use your details to let you know about our events please tick this box.

Please indicate how you heard of this course

**You may pay by credit card by calling 020 7553 3290 or online by visiting:
www.sog.org.uk**

What's on



SOCIETY OF GENEALOGISTS
FAMILY HISTORY LIBRARY & EDUCATION CENTRE

FAMILY HISTORY SKILLS COURSE FIRST STAGE - BEGINNERS

21 February - 5 June 2008, 6pm - 8pm on Thursday evenings



A 15 week course with various lecturers ♦ Course fee: £180 (£144 members)

FAMILY HISTORY SKILLS COURSE

FIRST STAGE – BEGINNERS



The Society's successful family history skills course begins again with the first fifteen-week series of classes for those who are new to family history or who have had a little experience and want to build upon their initial progress. The team of lecturers, Paul Blake, Else Churchill and Geoff Swinfield will introduce the records and illustrate how they should best be used for the study of family history. This course provides plenty of opportunity to use genealogical sources in practical sessions in the classroom and as exercises at home. The lectures cover sources in all the major repositories but emphasis is also placed on the extensive collections held in the Library of the Society of Genealogists that can be of help to the beginner. CD publications, electronic finding aids and the World Wide Web will, of course, be included along with all the basic sources needed to start research.

15 WEEK PROGRAMME

DATE	CONTENT
21/02/08	Getting Started: Research Standards The World of Genealogy. The Research Process and Standards. What's Been Done Before - Research Directories. The Role of the Internet. Introduction to Surnames and their Origins. (EAC)
28/02/08	Family Sources, Basic Records and Pedigrees Identifying & Assessing Family Sources. Basic Pedigree Layout. Oral Evidence. Keeping, Handling & Preserving Records. Using databases (EAC)
06/03/08	Records of Birth, Marriage & Death The Civil Registration System in England. Key Dates. Using the Indexes. Locating and Obtaining Certificates. Free BMD; UK BMD; Findmypast Family Relatives, BMD Index, Ancestry, Genes Reunited etc and other Internet sources. The Content of BM&D Certificates. (GMS)
13/03/08	Civil Registration (cont'd) Shortfalls and problems in the Civil Registration System. How to overcome them. Tricks of the Trade! (GMS)
20/03/08	Victorian Census Returns & Finding Aids The content of census returns 1841 - 1911 and how to access them. Indexes and Finding Aids. "Missing" people and how to find them (EAC)
27/03/08	Pedigrees - Development, Layout and Conventions The rules and conventions of pedigree layout. Computer aided Family Trees. Exercise in drawing together information into a Pedigree. (PB)
03/04/08	Newspapers, Directories, Electoral Registers & Poll Books The value of using Newspapers, Directories, Electoral Registers & Poll Books. Where to find them and How to use them. (EAC)
10/04/08	The Library of the SoG & its Catalogue Tour of the Library and Explanation of the Catalogue System. Practical exercises in using the system. (EAC)
17/04/08	Parish Registers Anglican Parish Registers and Bishops' Transcripts. Marriage Licences, Bonds & Allegations. PR Indexes and Transcripts - where to find them and how to use them. (GMS)
24/04/08	Parish Registers (cont'd)

08/05/08	Wills, other Probate Documents & Reading Old Handwriting The Genealogical Value of a Will. Standard formats. Nuncupative Wills. Administrations and Inventories. Probate administration and records pre and post 1858 - the role of Church. Where & How to find a Will. Development of Wills module - practical examples. Writing an Abstract. General principles of reading old handwriting. Examination and key points of various Alphabets and script styles (GMS)
15/05/08	Wills, other Probate Documents & Reading Old Handwriting (cont'd)
22/05/08	First Steps at Kew 20th Century Records at the National Archives. The Valuation Office Records and The National Farm Survey. An introduction to using the National Archives (PB)
29/05/08	The Armed Forces Sources for WW I & II (PB)
05/06/08	Family History in Practice Case Study. Practical Exercise to demonstrate the skills and knowledge covered in the course modules. Debriefing Session (PB)

TUTORS

Paul Blake FSG is a past chairman of the Society of Genealogists and its lectures committee, Paul is a professional researcher and Vice Chairman of the FFHS. (PAB)

Dr Geoff Swinfield is a professional genealogist and member of the Society of Genealogists' education committee. (GMS)

Else Churchill is the Society of Genealogists' Genealogy Officer. (EAC)

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- I wish to attend the full course for £180 (or £144 membership number)
- or I wish to attend the following lectures at £10 each (or £8 membership number)
- | | |
|-----------------------------------|---|
| <input type="checkbox"/> 21/02/08 | Getting Started: Research Standards |
| <input type="checkbox"/> 28/02/08 | Family Sources, Basic Records and Pedigrees |
| <input type="checkbox"/> 06/03/08 | Records of Birth, Marriage & Death |
| <input type="checkbox"/> 13/03/08 | Civil Registration (cont'd) |
| <input type="checkbox"/> 20/03/08 | Victorian Census Returns & Finding Aids |
| <input type="checkbox"/> 27/03/08 | Pedigrees - Development, Layout and Conventions |
| <input type="checkbox"/> 03/04/08 | Newspapers, Directories, Electoral Registers & Poll Books |
| <input type="checkbox"/> 10/04/08 | The Library of the SoG & its Catalogue |
| <input type="checkbox"/> 17/04/08 | Parish Registers |
| <input type="checkbox"/> 24/04/08 | Parish Registers (cont'd) |
| <input type="checkbox"/> 08/05/08 | Wills, other Probate Documents & Reading Old Handwriting |
| <input type="checkbox"/> 15/05/08 | Wills, other Probate Documents & Reading Old Handwriting (cont'd) |
| <input type="checkbox"/> 22/05/08 | First Steps at Kew |
| <input type="checkbox"/> 29/05/08 | The Armed Forces |

PLEASE FILL IN YOUR DETAILS OVERLEAF