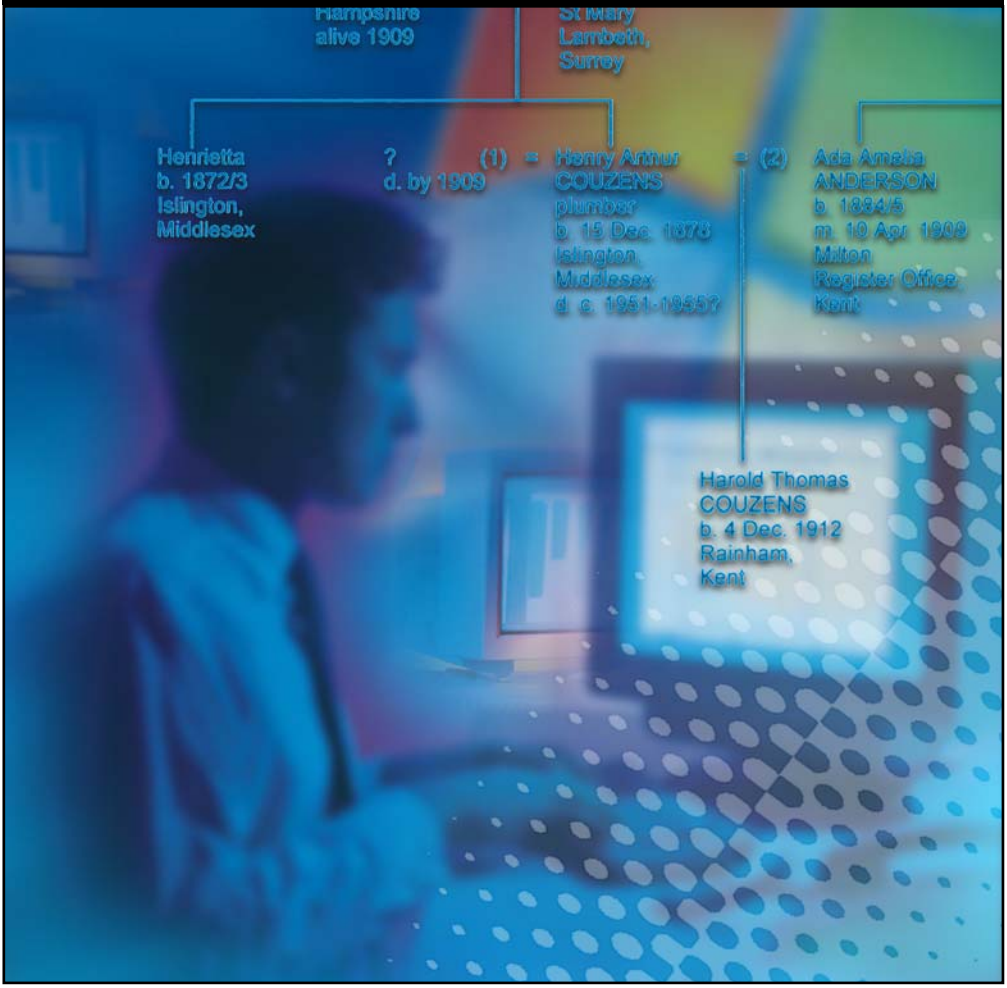
What's on

SOCIETY OF GENEALOGISTS
FAMILY HISTORY LIBRARY & EDUCATION CENTRE

Using Office Software for **Family History**

Saturday 1 March 2008, 2pm - 5pm



Using Office Software for **Family History**

Saturday 1 March 2008, 2pm - 5pm

A half day course with Sue Turner
Course fee: £15 (£12 members)

Most computers now come with Office software - word-processor, spreadsheet, database. Word processors are useful for information with little structure; spreadsheets are ideal for producing tables; databases can be used to store data, which can be easily interrogated. Sue will demonstrate ways that you can use these programs to help your research. From storing information on what you found where and what you didn't find to storing the data so that it can be easily retrieved. There will also be some examples which stretch the capabilities of the tools, like using Microsoft Word to draw family trees.

Sue Turner has been researching her family tree for 30 years. She has a background in computing and has used Office software since the early days to record and display information. 20 years ago, before the advent of the commercial packages, she also created her own genealogical software program. Sue is a member of the Society of Genealogists, Guild of One Name Studies and various family history societies. She is currently Chairman of the West Surrey Family History Society.

TO BOOK

Please complete the form below and send with a SSAE to SOCIETY OF GENEALOGISTS, 14 Charterhouse Buildings, Goswell Road, London EC1M 7BA. Fees are not refundable unless the course is cancelled.

You can now book lecture tickets by credit card by calling 020 7553 3290 or by visiting our website www.sog.org.uk or by e-mail to: events@sog.org.uk
(35 pence will be charged for telephone and online bookings to cover postage).

USING OFFICE SOFTWARE FOR FAMILY HISTORY

Saturday 1 March 2008, 2pm - 5pm. £15 (£12 members)

Membership No: I.....I.....I.....I.....I.....I.....I Mr/Mrs/Miss/Ms/Dr: .....

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