

Instruction to your bank or Building Society to pay DIRECT DEBIT



Originators Identification No. 845007

Please return the completed form to
Society of Genealogists, 14 Charterhouse
Buildings, Goswell Road, EC1M 7BA

Bank or Building Society:

.....

Address:

.....

..... Postcode:

**Name & full postal address of your
Bank or Building Society branch**

Branch sort code: - -
(from the top right hand corner of your cheque)

MEMBERSHIP / REFERENCE NUMBER

Name(s) of account holder(s):

Bank or Building Society account number:

FOR COMPLETION BY SOG
First collection
(month/year) _____ / _____

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Please pay the Society of Genealogists Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Society of Genealogists and, if so, details will be passed electronically to my Bank/ Building Society.

Signature Date

THE DIRECT DEBIT GUARANTEE This guarantee should be detached and retained by the Payer



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit the Society of Genealogists will notify you thirty working days in advance of your account being debited or as otherwise agreed. If you request the Society of Genealogists to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by the Society of Genealogists or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when the Society of Genealogists asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.